

American Society of PeriAnesthesia Nurses (ASPAN)

Emerging Leaders Strategic Work Team (SWT)

Charter

May 2022 – May 2023

PURPOSE: The Emerging Leaders Strategic Work Team (SWT) provides a structured mentoring program that connects an ASPAN leader with a mentee to create and execute agreed-upon personal goals throughout the year.

AUTHORITY: Appointed by the Vice President/President-Elect with oversight from the Immediate Past President.

SCOPE:

1. Create a relaxed, but structured, program to support nurses seeking personal growth and leadership opportunities which, in turn, supports the future state of ASPAN and its associated components.
 - a. All potential members fill out a questionnaire describing what role they wish to take (mentee vs. mentor) and including a summary of professional information to assist with matching mentors with mentees.
 - b. The SWT Coordinator reviews applications, creates working pairs, and provides paperwork for participants to assist with defining goals and monitoring progress.
 - c. Mentors return paperwork to SWT Coordinator after first meeting with initial goals included.
 - d. Members contract to have 5 telephone meetings at prescribed times to connect, discuss progress, and define next steps. (Suggested Meeting Months: July/ September/ November/ January/ March.)
 - e. Members are asked to fill out an evaluation at the end of the experience. (Runs from National Conference to next National Conference.)
 - f. Mentors provide a brief written summary of accomplishments.
 - g. The SWT Coordinator sends reminders for “meetings” and follows up with members who may be struggling.
 - h. Identify any members who are looking to expand their talents at the national and component level.
 - i. Promote the importance of participation, mutual respect, and outcome information.

DECISION MAKING: Prepare semi-annual reports to the ASPAN Board of Directors summarizing the SWT’s member activity and various follow-up opportunities. Provide immediate information to the ASPAN President as appropriate if critical issues arise.

OUTCOMES: ASPAN will support and grow future leaders for our professional organization.