

American Society of PeriAnesthesia Nurses (ASPAN)

Publications Strategic Work Team (SWT)

Charter

May 2022 – May 2023

PURPOSE: The Publications Strategic Work Team (SWT) monitors and supports ASPAN publications and website review, in collaboration with the ASPAN Nurse Liaison for Special Projects, ensuring that all reflect the philosophy and desired image of the organization.

AUTHORITY: Appointed by the ASPAN Vice President/President-Elect with oversight by the ASPAN Secretary.

SCOPE:

1. Act as a resource for ASPAN editors of:
 - a. *Journal of PeriAnesthesia Nursing (JoPAN)*.
 - b. *Breathline*.
 - c. ASPAN publications including (but not limited to):
 - i. Books, resource manuals, or educational materials developed with ASPAN committees and/or SWTs.
 - ii. Specialty Practice Group (SPG) newsletters.
 - iii. ASPAN promotional and informational brochures.
 - d. Component newsletters.
2. Act as resource in collaboration with the ASPAN Nurse Liaison for Special Projects regarding content posted on ASPAN website.
3. Monitor progress of publications in development providing editing support as requested.
4. Discuss proposals for new or revised publications.
5. Participate in final review of ASPAN produced manuscripts/website postings. (Does NOT include publications produced through contract with non-ASPAN publishers.)
6. Collaborate with National Conference SWT Coordinator to develop articles promoting National Conference for *Breathline*, *JoPAN*, and for use by editors of component newsletters.

DECISION MAKING: As outlined under SCOPE. Additionally, maintain a list of existing ASPAN publications and timetable for anticipated revision.

OUTCOMES: A written semi-annual report to the ASPAN Board of Directors.