



ASPAN

American Society of PeriAnesthesia Nurses

2024 Seminar Request Brochure

The ASPAN Seminars continue to meet the educational needs of nurses in all phases of perianesthesia care. ASPAN continues to offer a variety of seminars around the country. Each all-day seminar provides 7.25 contact hours and runs from 8:00 AM to 4:55 PM with time for lunch, breaks and evaluations. The seminars are presented by our well-known national speakers.

Our Current ASPAN Seminar Educational Offerings include:

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| ◆ Advanced Patient Safety: New Approaches and Directions | ◆ Perianesthesia Pathophysiology & Assessment: A Systems Approach |
| ◆ Foundations of Perianesthesia Practice | ◆ Perianesthesia Standards and Implications for Practice |
| ◆ Pain Management in the Perianesthesia and Critical Care Settings | ◆ Refreshing Your Perianesthesia Practice |
| ◆ Pediatrics: Beyond the Basics | ◆ Safety Begins With Us |
| ◆ Pediatrics: Little Bodies, Big Differences | ◆ Surrounding Your Practice With Excellence: Legal Issues, Standards & Advocacy |
| ◆ Perianesthesia Certification Review | |
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Accreditation

American Society of PeriAnesthesia Nurses, (ASPAN) is accredited as a provider of nursing continuing professional development by the American Nurses Credentialing Center's Commission on Accreditation.

Provider approved by the California Board of Registered Nursing, Provider Number CEP5197, for 7.25 contact hours.

Additional provider numbers: Alabama ABNP0074.

Contact Hours

Each registered nurse participant will receive 7.25 contact hours for each seminar successfully completed.



ASPAN – The Source for Perianesthesia Education



ASPAN Seminars



The ASPAN ANCC-COA Accredited Provider Unit determines seminar sites, topics, and dates with input from Component Leaders and ASPAN members.

- Hotels are no longer being utilized for booking seminars. You must have a facility available to submit a request.
- The ASPAN Seminar Meeting Manager makes all meeting arrangements, however, we ask that you make the initial arrangements with your facility. Please be sure that your facility can accommodate at least 50 people with the required equipment to run the seminar, including Wi-Fi (for speaker only).
- **Components:** A **maximum** of two seminars may be requested from each component per season. **All requests must be for a city that is an airport hub.** The location for the seminar must be **within 30 minutes** of the airport. It is now **mandatory** that all requests come from the **component president**. Please coordinate and plan with your component president so they can make your request. Requests are based on the need for education.
- **Facilities:** **All requests must be for a city that is an airport hub.** The location for the seminar must be **within 30 minutes** of the airport. The seminar requested cannot conflict with any component offering or other ASPAN Seminar.
- You may request a specific speaker, but your request is not guaranteed. The ANCC-COA Accredited Provider Unit selects, contacts, and confirms all speakers.
- ASPAN takes care of all logistics and expenses for each seminar. There are no financial commitments for the requesting entity. The requesting entity does not receive any profit from the seminar.
- ASPAN does suggest that you know the educational needs of your colleagues. **A minimum of 20 attendees is required to insure a successful program. Any seminar that cannot meet this requirement will be cancelled.**
- A brochure is developed by the ASPAN National Office advertising each set of seminars. In addition to emailing this brochure to 15,000 ASPAN members, it is also emailed nationally to hospital nursing managers and ambulatory surgery centers, along with other nursing professionals.
- Promotional flyers for each planned seminar will be developed by the ASPAN National Office for distribution to local facilities by the seminar contact person (host/hostess). A successful seminar is dependent on the local host/hostess and component to promote and advertise.
- Registrations are processed through the ASPAN National Office. ***The National Office does not provide printed handouts. The registration confirmation email will direct attendees to ASPAN Learn where the handout may be downloaded or saved to your computer. This direction will also be on the emailed receipt of payment.***
- ASPAN will provide the required handout, online evaluations, and the continuing nursing education contact hour certificates (online). All full-day seminar programs provide 7.25 contact hours. Evaluations will be processed by the ASPAN National Office, and the results sent to the ANCC-COA Accredited Provider Unit to provide feedback from the program.
- **Please note** – the following are **never** permitted at an ASPAN Seminar: Commercial Support, Exhibits, Raffles, Sales, Silent Auctions, Food, etc.
- Audio taping or video taping of any portion of an ASPAN program is ***strictly prohibited***.

Your responsibilities for ASPAN Seminars include:

- Promoting the seminars locally
- Providing a liaison (host/hostess) for the seminar (only one host/hostess is necessary/accepted)

This host/hostess will handle registration on the day of the seminar, moderate for the speaker and distribute the required handout. The liaison receives complimentary registration to the seminar and is recognized during the ASPAN National Conference as a Host/Hostess. **This registration is not transferable.**

General Information

- Registration begins at 7:30 AM; Seminars begin at 8:00 AM and end at 4:55 PM.
- Morning coffee/tea service will be available. Arrangements are made by the host/hostess with their facility. Reimbursement or direct payment is provided by ASPAN.
- Lunch is **not** provided by ASPAN. Attendees are responsible for their own meals.
- Attendance verification is required before access to the online evaluations and certificates is granted. Access will be granted the first business day after the seminar, pending return of the sign in sheet from the host/hostess. It is required that the host/hostess scan and email the sign in sheet immediately following the seminar. Instructions will be provided directly to the host/hostess.

The ASPAN Seminars provide excellent educational opportunities for perianesthesia nurses. If you are interested in having an ASPAN Seminar in your area, please complete the form located in this pamphlet and return it to the ASPAN National Office.

February 15th for Summer/Fall Seminars (July through December)

We will **not** contact a speaker or begin the planning process until the proper form is received in the National Office.

Registration Fees and Information

Fees

ASPAN Member Early Bird Fee	(4 weeks prior to seminar)	\$125.00
ASPAN Member Regular Fee		\$162.00
Non-member Early Bird Fee	(4 weeks prior to seminar)	\$183.00
Non-member Regular Fee		\$220.00
ASPAN Student Member (<i>unlicensed only/no contact hours</i>)		\$ 46.00

Registration cannot be processed without appropriate tuition payment. ASPAN does not reserve seats for registrations received without payment.

Certification Discount

ASPAN members with certification (CAPA®/CPAN®) may deduct \$5.00 from the registration fee. Certification number must be provided.

Group Discount

If four or more registrations are received at the same time (mail or fax only), each registrant receives a \$10.00 discount. This discount does not apply to the student rate.

Complimentary Registrations

Only the seminar liaison and speaker will receive complimentary registration.

Cancellation Policy

- Full refund upon receipt of documented notice of cancellation date-stamped 30 days or more preceding seminar date. An administrative fee of 20% will be charged for any cancellation date-stamped 29 days or less preceding one week of the seminar date. Seminars cancelled within one week or less of the seminar date are not eligible for a refund. This cancellation policy applies ***regardless of when you register***.
- ASPAN Reserves the right to substitute speakers if necessary.
- ASPAN reserves the right to cancel seminar(s) due to insufficient enrollment or any unforeseen circumstances. All fees will be fully refunded.

Seminar Offerings

Advanced Patient Safety: New Approaches and Directions

Topics Include:

- Systems Thinking and Medical Errors
- Safety Principles, Taxonomy and Toolkits for Quality Improvement
- Safety Culture & Accountability
- Benchmarking and Quality Measures
- Staff Engagement, Communication and Teamwork
- Future Recommendations

Target Audience:

All perianesthesia nurses

Outcome:

To enable the nurse to increase knowledge on safety principles, benchmarking, and quality measures

Foundations of Perianesthesia Practice

Program Topics:

- Preanesthesia and Preoperative Assessment
- Anesthetic Agents and Techniques
- Potential Complications and Emergencies After Anesthesia
- PACU Assessment and Discharge Criteria
- ASPAN Standards

Target Audience:

All perianesthesia nurses

Outcome:

To enable the nurse to increase knowledge on the care of the perianesthesia patient

Seminar Offerings (Continued)

Pain Management in the Perianesthesia and Critical Care Settings

Program Topics:

- Pain Overview
- Acute Pain Management
- Chronic Pain Management
- Pediatric Pain Management
- Special Considerations in Pain Management
- Integrative Therapies in the Perianesthesia Setting
- ASPAN and National Standards Related to Pain Management

Target Audience:

All perianesthesia nurses

Outcome:

To enable the nurse to increase knowledge in pain and comfort management for the perianesthesia patient

Pediatrics: Beyond the Basics

Topics Include:

- Pediatric Anesthesia
- Erickson and Piaget: They Really Did Know What They Were Talking About
- Pediatric Conditions and Diagnoses That Impact Patient Care
- Protecting the Pediatric Patient
- Consents and Other Issues
- ASPAN Standards and the Pediatric Patient

Target Audience:

All perianesthesia nurses

Outcome:

To enable the nurse to increase knowledge on the complex care of the pediatric perianesthesia patient

Pediatrics: Little Bodies, Big Differences

Topics Include:

- Preanesthesia and Preoperative Assessment
- Anatomy and Physiology - Special Needs of Pediatric Patients
- Procedural Sedation
- Pediatric Anesthesia
- Postanesthesia Complications
- Postanesthesia Care – Phase I Through Phase II
- Fluid Management

Target Audience:

All perianesthesia nurses

Outcome:

To enable the nurse to increase knowledge in the care of the pediatric perianesthesia patient

Perianesthesia Certification Review

Topics Include:

- Overview of the Perianesthesia Certification Exams
- Anesthetic Agents and Techniques
- Special Populations
- ASPAN Standards
- Clinical Judgement in Perianesthesia Nursing
- Test Taking Tips

Target Audience:

All perianesthesia nurses

Outcome:

To enable the nurse to demonstrate knowledge and effective test taking techniques by success on the perianesthesia certification exam

Seminar Offerings (Continued)

Perianesthesia Pathophysiology & Assessment: A Systems Approach

Topics Include:

- Gastrointestinal Pathophysiology and Assessment
- Renal Pathophysiology and Assessment
- Neurologic Pathophysiology and Assessment
- Pulmonary Pathophysiology and Assessment
- Cardiovascular Pathophysiology and Assessment
- Endocrine Pathophysiology and Assessment

Target Audience:

All perianesthesia nurses

Outcome:

To enable the nurse to increase knowledge in pathophysiology and assessment of the perianesthesia patient

Perianesthesia Standards and Implications for Practice

Topics Include:

- ASPAN Standards
- Patient Classification
- Assessment, Documentation and Equipment
- Competencies for Nurses and Unlicensed Assistive Personnel
- Position Statements
- Practice Recommendation: Unwanted Sedation

Target Audience:

All perianesthesia nurses

Outcome:

To enable the nurse to increase knowledge of the ASPAN standards and how to implement those standards in everyday practice

Refreshing Your Perianesthesia Practice

Topics Include:

- Exploring Orthopedic Surgery
- Neurological Issues in Perianesthesia Care
- Meeting the Challenge of Chronic Pain in the Perianesthesia Setting
- Best Practices
- ASPAN Standards

Target Audience:

All perianesthesia nurses

Outcome:

To enable the nurse to increase knowledge in the care of the complex perianesthesia patient

Safety Begins With Us

Topics Include:

- Facts and Beyond
- Why Do Professionals Make Mistakes?
- Safety Culture
- Reporting and Analysis
- Medication Errors
- ASPAN Standards

Target Audience:

All perianesthesia nurses

Outcome:

To enable the nurse to increase knowledge in safety strategies for the perianesthesia setting

Seminar Offerings (Continued)

Surrounding Your Practice With Excellence: Legal Issues, Standards & Advocacy

Topics Include:

- Legal Issues and Patient Safety
- Documentation
- ASPAN Standards
- Regulatory Guidelines
- Perianesthesia Advocacy

Target Audience:

All perianesthesia nurses

Outcome:

To enable the nurse to increase knowledge on regulatory requirements for the perianesthesia setting

Request for ASPAN Seminar

Please complete this form and forward to:



ASPAN National Office
Attn: Associate Meeting Manager
90 Frontage Road
Cherry Hill, NJ 08034-1424
Email: dingram@aspan.org
Phone: 877-737-9696, Ext. 219
Fax: 856-616-9601

Component Name and Component President: _____

Suggested Dates for program: _____

(List at least 3 potential dates/be sure your facility is tentatively booked for all three dates)

Suggested City for Program: _____

Suggested *Facility for Program: _____

*(*please include full details for the suggested program location; name, address, phone, room name/number as you wish to have it advertised. ASPAN makes the final decision for the location.)*

Suggested Hotel for speaker accommodations: _____

Contact Person/Host/Hostess Name: _____

(This person will be the main contact and can only be changed due to extenuating circumstances. Complementary Registration is NOT TRANSFERABLE.)

Address: _____

Phone #: _____ Email address: _____

Preferred Topic:

Advanced Patient Safety: New Approaches and Directions
Foundations of Perianesthesia Practice
Pain Management in the Perianesthesia and Critical Care Settings
Pediatrics: Beyond the Basics
Pediatrics: Little Bodies, Big Differences
Perianesthesia Certification Review
Perianesthesia Pathophysiology & Assessment: A Systems Approach
Perianesthesia Standards and Implications for Practice
Refreshing Your Perianesthesia Practice
Safety Begins With Us
Surrounding Your Practice With Excellence: Legal Issues, Standards & Advocacy

Additional comments or suggestions: _____

*****Please note** – You are requesting to hold an **in-person seminar**. The format cannot be changed. Webcasts cannot be requested. _____

*****Acknowledgment - Initial**