

2024 GOLD LEAF SCORING BREAKDOWN

| Question | Scoring Explanation | Maximum Points |
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| 1. Does your Component formulate and review your Component goals and/or strategic plan annually with dates provided? | Has Component Goals/Strategic Plan – 1 pt Review date – 1 pt | Max 2 pts |
| 2. Does your Component have a formal officer/board orientation/leadership program? | Officer/Board Orientation/Leadership Program – 1 pt Transition Checklist – 1 pt | Max 2 pts |
| 3. Are your Component goals/plans communicated to your committee chairs and your Board of Directors? | | Max 1 pt |
| 4. Have you reviewed your Component bylaws within the past three years, AND does ASPAN have a copy on file? | | Max 1 pt |
| 5. Are your Component bylaws made available to your members? | Component Bylaws on website – 2 pts | Max 2 pts |
| 6. Are your Component policies and procedures reviewed and updated to reflect changes in your Component's practice and business process as per your Bylaws? | Policies reviewed and updated as defined in your P/P and/or Bylaws – 3 pts (Include where this is stated and review date for reviewer) | Max 3 pts |
| 7. Does your Component communicate with new members to welcome them, including contact information? | WELCOME LETTER (may include points below) 1 – 5 pts Welcome to new members with upcoming events via mail/email – 1 pt Contact information sent to new members – 1 pt Welcome new members in Newsletter or website – 1 pt Welcome new members at state conferences – 1 pt Social media recognition of new members – 1 pt Copy of Welcome materials sent to new members – 1 pt Copy of Benefits of Membership to new members – 1 pt | Max 5 pts |
| 8. Does your Component communicate with non-renewing members to engage them as members again? | Survey sent to identify why member did not renew – 1 pt Personalized invitation sent to invite member to renew – 1 pt Membership renew reminders sent via email – 1 pt | Max 5 pts |

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| | <p>Membership renewal reminder on component website – 1 pt Benefits of maintaining membership in newsletter, website, or email – 1 pt Other forms of communication Component uses to renew non-members – 1 pt</p> | |
| 9. Does your component actively recruit new members? | <p>New member recruitment drive – 1 pt Refer a new member program – 1 pt New members recruited at district/local level – 1 pt New members recruited at state level – 1 pt New member incentives – 1 pt PANAW week incentives for new members to join – 1 pt Nursing student incentives for joining – 1 pt Other activities Component uses for recruitment – 1 pt</p> | Max 5 pts |
| 10. Does your Component recognize individual members' achievements, accomplishments and activities? | 1 pt per member or accomplishment | Max 5 pts |
| 11. Does your Component publish a Component newsletter? | 2 pts per issue online and/or printed | Max 8 pts |
| 12. Does your Component communicate with your members via blast emails? | 1 pt per email | Max 5 pts |
| 13. Does your Component have a website? | <p>Component Website – 2 pts Website Dated on top or bottom of page – 1 pt Link to Component Website from ASPAN website – 1 pt Website has webmaster (name) – 1 pt Email/Mail to members with link to component website – 1 pt (Password and link are correct for reviewer to access)</p> | Max 5 pts |
| 14. If your Component has a Web site, when was it last updated? | Present to 6 months – 5 pts | Max 5 pts |
| 15. Do you provide approved contact hours at your regular meetings and/or conferences? (district/local and/or state meetings) | <p>Contact hours offered for education programs (state, district, or local level) – 1 pt each educational seminar/meeting (Do not include ASPAN Sponsored seminars – refer to question #25)</p> | Max 5 pts |
| 16. Do you recognize/reward your Component's Recruiter of the Year, Clinical Excellence, and /or | <p>1 award = 1 2 awards = 3 3 awards = 5</p> | Max 5 pts |

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| Outstanding Achievement Award winners? | | |
| 17. Has your Component achieved an overall growth in membership during 2024? | 5% or less = 1 6-9% = 3 10% or more = 5 | Max 5 pts |
| 18. Does your component conduct a review of its financial health annually? | Annual Budget – 2 pts Non-profit status – 1 pt Bonded Insurance – 1 pt Audit documentation – 1 pt Surplus budget – 1 pt | Max 4 pts |
| 19. Does your Component provide financial assistance for your leaders (officers, board members, Representative Assembly delegates) to attend Perianesthesia Development Institute (PDI), National Conference, and/or your Component conference? | 1 pt per event: Perianesthesia Development Institute (PDI), National Conference, Representative Assembly, NIWI, state conference, board meetings, Governmental Affairs Day in Component’s Capital, etc. (List name and position of leader/board member) | Max 5 pts |
| 20. Does your Component advertise and provide financial assistance for members to attend school, local/state seminars, PDI, or National Conference; or for certification fees, recertification fees, or higher education? | 1 pt for each | Max 8 pts |
| 21. Does your Component annually provide financial support and assistance to the ASPAN Development SWT? | 1 pt for each | Max 6 pts |
| 22. What percentage of your total Component membership supports ASPAN by holding an ASPAN office, participating on ASPAN committees and SWTs, or by serving as a coordinator or vice coordinator of Specialty Practice Group (SPG)? | 0% = 0 5% or less = 3 6% or more = 5 | Max 5 pts |

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| <p>23. Do your members participate in submitting online feedback to the ASPAN National Office for National Candidate positions?</p> | <p>0.1 – 9.9% = 1 pt 10 – 19.9% = 2 pts >20% = 3 pts</p> | <p>Max 3 pts</p> |
| <p>24. Does your Component promote certification or recertification activities for members? Did your Component receive the Shining Star from ABPANC?</p> | <p>1 pt per activity</p> | <p>Max 5 pts</p> |
| <p>25. Did your Component host any ASPAN seminars or webcasts, such as the Perianesthesia Certification Review? (ASPAN provides the speaker and the materials; your Component provides a hostess for the seminar. No monies are made by your Component.)</p> | <p>1 pt for each</p> | <p>Max 6 pts</p> |
| <p>26. Does your Component, on a state, district or local level, participate in community programs or education projects (i.e. blood drives, BP screenings, health fairs, Juvenile Diabetes Foundation, American Heart Association, American Cancer Society, etc.)?</p> | <p>1 pt per activity</p> | <p>Max 10 pts</p> |
| <p>27. Did your Component, on a state, district or local level, participate in /promote 2024 PeriAnesthesia Nurse Awareness Week (PANAW)?</p> | <p>1 pt per activity</p> | <p>Max 7 pts</p> |
| <p>28. How does your Component involve itself with healthcare legislation or legislative activities?</p> | <p>1 pt each</p> | <p>Max 5 pts</p> |
| <p>29. Has your Component interacted/collaborated/supported a school of nursing and/or nursing students?</p> | <p>1 pt each</p> | <p>Max 6 pts</p> |

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| <p>30. Did your component publish Education, Clinical Practice, EBP, Research articles(s) in your component newsletter? Did a Component member have an article published in <i>JOPAN</i>, <i>Breathline</i>, or other nursing medical journals that was not part of ASPAN Committee or SWT work?</p> | <p><i>JOPAN</i> = 5 Other Journal = 4 <i>Breathline</i> = 3 Newsletter = 2</p> | <p>Max 20 pts</p> |
| <p>31. Does your Component support members involved with research on a state, district or local level?</p> | <p>1 project/member = 3 pts 2 or more projects/members = 5 pts</p> | <p>Max 5 pts</p> |
| <p>32. Does your Component provide education to its members on Research/EBP and/or the Research/EBP process?</p> | <p>1 project/member = 3 pts 2 or more projects/members = 5 pts</p> | <p>Max 5 pts</p> |
| <p>33. Did your Component have a member or members participating in a 2024 National Conference Clinical inquiry (Research/EBP/QI) Oral or Poster presentation?</p> | <p>1 pt per presentation/poster</p> | <p>Max 10 pts</p> |
| <p>34. Did your Component have a member or members participating in a 2024 National Conference Celebrate Successful Perianesthesia Practices Oral or Poster presentation?</p> | <p>1 per presentation/poster</p> | <p>Max 10 pts</p> |
| <p>35. Has your Component submitted a Gold Leaf Application consistently within the past three years?</p> | <p>1 year = 1 2 years = 2 3 years = 3</p> | <p>Max 3 pts</p> |
| | <p>TOTAL MAXIMUM POINTS</p> | <p>192</p> |