

*Tips for Growing, Learning, and Leading  
Your Component to Success*

Your ASPAN Board of Directors invites you to join us for the 2024 Perianesthesia Development Institute (PDI) on November 8-9, 2024. This weekend will focus on strategies to help component leaders and emerging leaders grow, learn, and lead our organization. Sessions were designed based on needs identified by component leaders at the 2024 National Conference. Come share your successes as well as challenges with colleagues from across the country. ASPAN provides support, education, and resources for all our leaders, future leaders, and those interested in becoming more involved in the local, state, and national level.

This year it will be held in beautiful Oklahoma City, Oklahoma. Located in the heart of Oklahoma City, the Sheraton Oklahoma Downtown Hotel is just one block from Bricktown. Enjoy the waterfront entertainment district, filled with shops and restaurants in the historic former warehouse district. Enjoy a ride on one of the water taxis along the gorgeous Oklahoma River or a streetcar that runs from Bricktown to Midtown for more shopping, dining, and nightlife entertainment.

We hope you will join us for an exciting weekend of sharing your passion and excellence with other perianesthesia nurses. For those unable to attend in person, Saturday's program will also be available as a virtual educational event option.

Thank you for all you do for ASPAN and the specialty of perianesthesia nursing practice.

Cordially,



Lori A. Silva, MSN, RN, CCRN, CPAN  
ASPAN President 2024-2025

**Registration Form**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE (h/w) (\_\_\_\_\_) \_\_\_\_\_

EMAIL (required) \_\_\_\_\_

COMPONENT \_\_\_\_\_

ASPAN MEMBERSHIP # \_\_\_\_\_

**DESIGNATED COMPONENT ATTENDEE?** YES NO

**HOW ARE YOU ATTENDING?** IN PERSON VIRTUAL

**Designated Attendees:**

Registration fee is waived for **ONE** designated component attendee. (Please **mail, fax, or email** the form to the national office. Designated attendees cannot register online. The national office will register you for PDI. Airfare, hotel and meals not provided by ASPAN are the responsibility of the attendee.)

**Designated attendees send this registration form to:**

ASPAN National Office  
90 Frontage Road  
Cherry Hill, NJ 08034-1424

**Fax** (856) 616-9601

**Email** cpapp@aspan.org

**ADDITIONAL COMPONENT ATTENDEE REGISTRATION FEE**

**IN PERSON: \$95.00**

**VIRTUAL: \$25.00**

**Additional attendees can only register online at**

**<https://learn.aspan.org>**

If you require special assistance, please contact the ASPAN National Office at 877-737-9696 X217.

ASPAN  
PERIANESTHESIA DEVELOPMENT  
INSTITUTE (PDI)  
2024

*Tips for Growing, Learning, and  
Leading Your Component to  
Success*

Live In-Person

**November 8 - 9, 2024**

**Sheraton Oklahoma City Downtown  
Hotel  
Oklahoma City, Oklahoma**

Via Live Webcast

**November 9, 2024**

**ASPAN Perianesthesia Development Institute  
is open to ASPAN members only.**

## *Tips for Growing, Learning, and Leading Your Component to Success*

**Outcome:** To enable the nurse to increase knowledge on leadership strategies for the perianesthesia nurse demonstrated by 100% of the participants scoring 100% on the post test.

**Target Audience:** All perianesthesia leaders and future leaders.

### **Accreditation**

American Society of PeriAnesthesia Nurses (ASpan) is accredited as a provider of nursing continuing professional development by the American Nurses Credentialing Center's Commission on Accreditation.

Additional provider number: Alabama #ABNP0074.

Registered nurse participants will receive 6.5 contact hours.

The program sessions that meet the American Nurses Credentialing Center's Commission on Accreditation Operational Requirements for contact hours are designated in the program schedule.

### **Standards for Integrity and Independence**

The ASpan ANCC Accredited Provider Unit will collect information from all individuals in a position to control content regarding financial relationships with ineligible companies, analyze the data for relevant financial relationships related to the educational content; and mitigate relevant financial relationships. The results of this analysis will be reported in the course presentation materials on the required handout.

### **Friday, November 8, 2024**

4:30pm – 4:35pm **Welcome and Introductions**

4:35pm – 4:45pm **ASpan Updates and Announcements** - *Lori Silva*

4:45pm – 6:15pm **Growing your Membership:** Breakout Discussions

- A. Engagement and Recruitment**
- B. Social Media Platforms**
- C. Revitalizing Your Component**

6:15pm – 6:45pm **Regional Meetings**

**\*\*Friday evening free time -- Dinner on your own\*\***

### **Saturday, November 9, 2024**

#### **Virtual times**

**8:30am-6:30pm EST/ 7:30am-5:30pm CST/**

**6:30am-4:30pm MST/ 5:30am-3:30pm PST**

7:00am – 7:30am **Registration & Continental Breakfast** (*provided*)

7:30am – 7:45am **Sharing your Passion to Help Growth and Leadership**  
*Lori Silva* (0.25 CH)

7:45am – 8:15am **Professional Recognition and Philanthropy**  
*Toni Zito, Amy Berardinelli, and Chris Skinner* (0.5 CH)

8:15am – 8:45am **Innovative Ways to Provide Perianesthesia Education**  
*Toni Zito, Ronda Dyer, Nikki Price, and Stephanie Johnson* (0.5 CH)

8:45am – 10:00am **Legal Issues with Non-profits in Financial Management**  
*Teri Baughman* (1.25 CH)

10:00am – 10:15am **Break**

10:15am – 11:15am **Unlocking the Secretary Toolbox: Mastering Minutes, Records, and Policies** - *Sarah Cartwright*

11:15am – 11:45am **Developing a Culture Change in Perianesthesia Certification** - *Ronda Dyer, Linda Allyn, Marlene Nahavandi, Stephanie Johnson, Nikki Price, and Lori Erni* (0.5 CH)

11:45am – 12:30pm **Lunch** (*provided*)

12:30pm – 1:00pm **Conducting Research to Impact Perianesthesia Clinical Practice!** - *Amy Berardinelli* (0.5 CH)

1:00pm – 1:30pm **The Impact of Standards on Clinical Practice**  
*Lori Erni* (0.5 CH)

1:30pm – 2:00pm **Putting it all Together: A Conference Planning Primer**  
*Toni Zito* (0.5 CH)

2:00pm – 2:45pm **Strategic Planning for Success**  
*Ursula Mellinger* (0.75 CH)

2:45pm – 3:00pm **Break**

3:00pm – 4:00pm **Tech Savvy Communication: Tools, Emails, and Newsletters** - *Sarah Cartwright, Stephanie Johnson, Marlene Nahavandi, Linda Allyn, and Nikki Price*

4:00pm – 5:00pm **Building an Innovative Leadership Team Now and in the Future** - *Alphonzo Baker and Ursula Mellinger* (1.0 CH)

5:00pm – 5:15pm **Pathways to Leadership** - *Lori Silva* (0.25 CH)

5:15pm – 5:20pm **Closing Announcements**

5:20pm – 5:30pm **Evaluations (Online)**

**\*\*Saturday evening free time -- Dinner on your own\*\***



#### **Registration includes:**

- Saturday breakfast & Saturday lunch

#### **Items to bring with you if you need assistance:**

- Bylaws
- Strategic Plan
- Budget

#### **Hotel**

Please call to reserve your hotel accommodation at the Sheraton Oklahoma City Downtown Hotel, 1 N Broadway Ave, Oklahoma City, OK 73102, (800) 325-3535 and ask for the ASpan Room Block. You can also click on the reservation link on the ASpan website at [www.aspan.org](http://www.aspan.org).

The cut-off date for making hotel room reservations is **October 17, 2024**, and is based on availability. The sleeping room rate is \$136.00 per night Single/Double (plus tax).

The Sheraton **does not** offer a complimentary airport shuttle from the Will Rogers World Airport (OKC). For transportation to and from the airport, please visit [www.flyokc.com](http://www.flyokc.com).

*See you in Oklahoma City!*